



### CHANGE OF FIRST CLAIM CLUB AND EXEMPTION APPLICATION

Please complete all fields below, referring to the accompanying notes for guidance

<p><b>Is this your first application in the last 12 months? Yes <input type="checkbox"/> No <input type="checkbox"/></b>  <b>If Yes please complete Sections 1, 2 &amp; 4</b>  <b>If No please complete all sections</b>  <b>Any incomplete or false applications will be deferred until the full and correct information including payment of the required administration fee is received (see note 10)</b></p>
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#### Section 1 – Personal Details (\* denotes mandatory fields)

Family Name*:	Given Name*:
Previous Name (if applicable):	Gender:
Date of Birth*:	England Athletics Registration Number*:
*Address:	
*Postcode:	
Telephone Number*:	Email*:
Events in which I compete*	
<p><b>I confirm that all of the details provided are accurate and I enclose the administrations fee of £10 made payable to England Athletics. Please see Note 10 of this form in respect of U15 / U13 Athletes. I also confirm that I have sent a letter of resignation to my former club. <input type="checkbox"/></b></p>	
Athlete Signature*	Date*      £10 Enclosed* <input type="checkbox"/> (please tick)
<p><b>Note: The completion of this form is the athlete’s personal responsibility and must be completed by the applicant.</b></p>	

#### Section 2 – Club Information

Previous First Claim Club*:	_____
Nation/Region: _____	Date of Resignation*: _____
Date of Joining*: _____	
Any other clubs of which you are a member:	
New First Claim Club*:	_____
Nation/Region: _____	
Date of Joining*: _____	

**Section 2a - Reason for leaving current club**


**Section 2b – Do you hold any “tangible assets” of the club you are leaving (e.g. trophies, equipment).**

Please circle:                      **NO**                                      **YES**

**If YES do not submit this form UNTIL they have been returned. Your response will be confirmed with your former Club before this application is approved.**

**Please submit any comments below:**


**Section 3 – Reason for change of First Claim Club – only complete if this is a second application within the last 12 months**

<p><b>A                      <i>Change of Address</i></b> If your change of club is due to a genuine and significant change of residence within the last 12 months as defined in UKA Rule 6(2)(a), please give:</p> <p>Previous Address _____</p> <p>Date of Change of Address _____</p>
<p><b>B                      <i>Application for Exemption from Waiting Period</i></b> Please state the reasons why you feel that you should be granted exemption (use a separate sheet of paper if necessary):</p>

**Section 4a – Declaration by Previous Club\***

We confirm that the resignation of the athlete named overleaf has been accepted by:	
_____ (Club)	With Effect From*: _____ (Date)
He* / she* was a fully paid up member prior to resignation. We oppose* / do not oppose* / support* this application. If opposing the application you <b>must</b> complete section 4b below, giving the relevant reasons (use a separate sheet of paper if necessary).	
Signature of Officer:	_____
Print Name:	_____
Position:	_____
Email:	_____
Alternative acceptance of your resignation will be accepted. For Example: A confirmation email	

**Section 4b – Comments**


**Section 5 – National/Regional Eligibility Committee Comments**

Athlete Registered: _____ Date Received: _____
Changed Within 12 Months: _____
Comments: 
Committee Decision: 
Clearance Date: 
Signed: 
Date: 

## Guidance Notes

1. Any athlete changing first claim membership from one club to another must complete this form and return it to the appropriate National Eligibility contact as shown below. In addition you need to comply with Rule 3 (7) and give the outgoing club one clear calendar month's notice of the resignation. You are recommended to obtain proof or posting or other evidence that your outgoing club has received that notification of resignation.
2. All applications received by the 10<sup>th</sup> of the month will be granted clearance on the first of the following month subject to payment and satisfactory completion of checks. The athlete **MUST** sign the form personally and a "hard copy" of the form should be submitted by that date.
3. Should an athlete apply for a second change of club with a 12 month period, the 4 month suspension from team competition will apply. An application for exemption may be submitted.
4. UK Athletics Rules for Competition 2 to 6 will be applied when considering all applications for exemption from the waiting period for team competition.
5. You may compete as an individual before the date of clearance for team competition.
6. The application will only be considered if it is made personally by the athlete named. All relevant sections must be completed stating the reasons for claiming *exemption*.
7. A representative of the club from which the athlete has resigned must complete Section 4. This can either be the Chair, Secretary or Membership Secretary of that club who must sign in the appropriate space, unless you are able to provide alternative acceptance of your resignation. For Example: A confirmation email from either of the above club officers. The form should then be sent to the appropriate National Eligibility contact as shown below.
8. After 28 days from ceasing to be a member of a club, athletes shall not be eligible to compete in open team competition until they have again become members of an affiliated club.
9. **A fee of £10 is payable on all applications (except where Note 10 is applicable) and must be enclosed with this application.** Cheques must be made payable to the National Governing Body to which the application is submitted. Payments for applications in England should be made payable to England Athletics.
10. Under 15/13 athletes changing clubs for the first time in that age group should submit the form but not pay the fee. Further applications within the same age group must include the £10 fee.

## National Eligibility Contact Details

England: England Athletics, Athletics House, Alexander Stadium, Walsall Road, Perry Barr, Birmingham, B42 2BE

Email: [eligibility@athleticsservices.org.uk](mailto:eligibility@athleticsservices.org.uk)

Northern Ireland, Athletics House, Old Coach Road, Belfast, BT9 5PR.

Email: [info@niathletics.org](mailto:info@niathletics.org)

Scotland: Scottish Athletics Ltd, Caledonia House, South Gyle, Edinburgh, EH12 9DQ.

Email: [admin@scottishathletics.org.uk](mailto:admin@scottishathletics.org.uk)

Wales: Welsh Athletics, Cardiff Athletic Stadium, Leckwith Road, Cardiff, CF11 8AZ.

Email: [Jacqueline.brace@welshathletics.org](mailto:Jacqueline.brace@welshathletics.org)